### CITY OF ZILWAUKEE SAGINAW COUNTY STATE OF MICHIGAN

FINANCIAL REPORT WITH SUPPLEMENTAL INFORMATION FISCAL YEAR ENDED JUNE 30, 2008

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### Quast, Janke and Company, P.C.

Certified Public Accountants

1010 N. JOHNSON STREET BAY CITY, MICHIGAN 48708 Phone: (989) 892-4549 Fax: (989) 892-4030

Timothy J. Quast, C.P.A. Mark G. Janke, C.P.A. Ned E. Kleinke, C.P.A. David G. Gwizdala, C.P.A Members: American Institute of C.P.A.'s Michigan Association of C.P.A.'s

#### INDEPENDENT AUDITOR'S REPORT

October 24, 2008

To the City Council The City of Zilwaukee Saginaw County Zilwaukee, Michigan

We have audited the financial statements of the governmental activities, business-type activities, discretely presented component unit, and major funds as of and for the year ended June 30, 2008 which collectively comprise the City of Zilwaukee's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the City's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the government activities, business-type activities, the discretely presented component unit, and each major fund as of June 30, 2008, and the respective changes in financial position, and cash flows, where applicable, of those activities and funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated October 24, 2008, on our consideration of the City of Zilwaukee's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial

To the City Council The City of Zilwaukee October 24, 2008 Page 2

reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and important for assessing the results of our audit.

Management's Discussion and Analysis and Budgetary Comparison information are not a required part of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consist principally of inquiries of management, regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the City's basic financial statements. The individual fund statements and schedules described in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied by us in the audit of the basic financial statements and, in our opinion, it is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

QUAST, JANKE AND COMPANY

Certified Public Accountants, P.C.

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# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2008

This section of the City of Zilwaukee's annual Financial Report presents Management's Discussion and Analysis of the City's financial activities during the fiscal year ended June 30, 2008. The analysis focuses on the City's financial performance as a whole. Please read it in conjunction with the City's financial statements, which immediately follow this section.

#### FINANCIAL HIGHLIGHTS

- The assets of the City of Zilwaukee exceeded liabilities at June 30, 2008, by \$5,966,911. Of this amount \$930,157 is unrestricted and may be used to meet the government's ongoing obligations to citizens and creditors.
- The City's net assets increased by \$479,677 during the year. Of this amount the assets of our governmental activities increased \$382,781 and the assets of our business-type activities decreased by \$96,896.

#### **USING THIS REPORT**

The annual report consists of a series of financial statements as well as other requirements as follows:

- Management's Discussion and Analysis introduces the basic financial statements and provides an analytical overview of the City's financial activities.
- Government-wide Financial Statements consists of a Statement of Net Assets and a Statement of Activities. These provide information about the activities of the City as a whole and represent an overall view of the City's finances.
- Fund Financial Statements tell how governmental services were financed in the short term as well as what remains for future spending. Fund Financial Statement report the City's operations in more detail than the Government-Wide Statements by providing information about the most significant funds.
- Notes to the Financial Statements provide additional information that is essential to a full understanding of the data provided in the basic financial statements.
- Required Supplementary Information, other than MD&A, provides information about the required budgetary comparison information.
- Other Supplementary Information provides detailed information about the General Fund.

#### REPORTING THE CITY AS A WHOLE

The Statement of Net Assets, Statement of Activities, and the Government-wide Statements report information about the City as a whole using accounting methods similar to those used by private sector companies. The Statement of Net Assets includes all of the City's assets and liabilities. All of the current year's revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

One of the most important questions asked about the City's finances is: Is the City as a whole better or worse off as a result of the year's activities? The Statement of Net Assets and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is very similar to the method of accounting used by most private sector companies. The two statements report the City's net assets, which are the difference

### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2008

between assets and liabilities, as one way to measure the City's financial health, or financial position. Over time, increases or decreases in the City's net assets are one indicator of whether its financial health is improving or deteriorating. Additional factors such as changes in the City's property tax base and the condition of the City's infrastructure are also important in making this decision.

In the Statement of Net Assets and the Statement of Activities, we have divided the City into two kinds of activities:

- Governmental Activities Most of the City's basic services are reported here, such as public safety, public works, culture and recreation, community and economic development, general government, debt service and capital projects. Property tax and state and federal grants finance most of these activities.
- Business-Type Activities These activities include the water, sanitary sewer systems and refuse collection. This activity is financed primarily by user charges.

#### REPORTING THE CITY'S MOST SIGNIFICANT FUNDS

The Fund Financial Statements provide detailed information about individual, significant funds, not the City as a whole. Some funds are required to be established by State law and by bond covenants. The City can establish other funds to control and manage money for particular purposes (such as construction or street projects) and to show that it is properly using certain revenues (such as tax increment financing revenues).

#### **Governmental Funds**

The Governmental Funds account for most of the City's basic services. They focus on how money flows into and out of those funds and the balances at year-end that are available for spending. Governmental funds include the General Fund; Special Revenue Funds such as Major Street and Local Street. These funds are reported using the modified accrual basis of accounting, which measures cash and all other financial assets that can readily be converted to cash. The Government Fund Statements provide a detailed, short-term view of the City's general government operations and the basic services it provides. Governmental Fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs.

The financial statements required for Governmental Funds include a Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances.

# MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2008

#### **Proprietary Funds**

Proprietary Funds account for the City's Enterprise Funds. These funds report services for which the City charges customers for the service it provides. Proprietary Funds are reported in the same way that all activities are reported in the Statement of Net Assets and the Statement of Activities. The major difference between the Proprietary Fund and the Business-Type Activities included in the Government-Wide Statement is the detail and additional information, such as Cash Flows, provided in the Proprietary Fund Statements. The Proprietary Funds include the Water Fund, Sewer Fund, and Refuse Fund, which are considered to be the major funds of the City. The City is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The financial statements required for Proprietary Funds include a Statement of Net Assets, a Statement of Revenues, Expenses, and Changes in Fund Net Assets and a Statement of Cash Flows.

#### **GOVERNMENT- WIDE FINANCIAL ANALYSIS**

As noted earlier, net assets may serve over time as useful indicator of financial position. The following analysis shows the City's total net assets at June 30, 2008 and 2007.

	Governme	Governmental Activities		Type Activities	Total			
	2008	2007	2008	2007	2008	2007		
ASSETS								
Current and other assets Capital assts net of	\$ 1,081,300	\$ 991,898	\$ 667,181	\$ 531,741	\$ 1,748,481	\$ 1,523,639		
accumulated depreciation	1,652,359	1,285,100	2,887,524	2,990,766	4,539,883	4,275,866		
Total Assets	2,733,659	2,276,998	3,554,705	3,522,507	6,288,364	5,799,505		
LIABILITIES								
Current liabilities	88,637	14,757	119,107	115,815	207,744	130,572		
Long-term liabilities	0	0	113,709	181,699	113,709	181,699		
Total Liabilities	88,637	14,757	232,816	297,514	321,453	312,271		
NET ASSETS								
Invested in capital assets								
Net of related debt	1,652,359	1,285,100	2,705,825	2,743,409	4,358,184	4,028,509		
Restricted	548,669	528,568	0	0	548,669	528,568		
Unrestricted	443,994	448,573	<u>616,064</u>	<u>481,584</u>	<u>1,060,058</u>	930,157		
Total Net Assets	<u>\$2,645,022</u>	\$ 2,262,241	<u>\$3,321,889</u>	\$ 3,224,993	\$5,966,911	\$5,487,234		

The largest portion of the City's net assets is invested in capital assets (e.g., land, infrastructure, buildings, and equipment), less the related debt. The debt related to the investment in capital assets is liquidated with sources other than capital assets. Restricted net assets represent resources that are subject to external restrictions, constitutional provisions or enabling legislation on how they can be used. Total unrestricted net assets, the part of net assets that can be used to finance day-to-day operations without constraints established by debt covenants, legislation, or other legal requirements is \$1,060,058.

# MANAGEMENT'S DISCUSSION AND ANALYSIS <u>June 30, 2008</u>

The following analysis provides the changes in the net assets for the City's Governmental and Business-Type Activities:

	Goverr Activ	nmental rities	Busine Activ	ess-Type vities	Total			
	2008	2007	2008	2007	2008	2007		
REVENUES								
Charges for services	\$ 155,268	\$ 105,954	\$ 570,483	\$ 556,478	\$ 725,751	\$ 662,432		
Operating grants & contributions	139,082	139,352	0	0	139,082	139,352		
Capital grants & contributions GENERAL REVENUES	276,989	101,495	0	0	276,989	101,495		
	424 007	207.014	40 EGE	40 200	470 F70	445 222		
Property Taxes State shared revenue	421,007	397,014	49,565	48,309	470,572	445,323		
	181,830	183,252	1,768	1,768	183,598	185,020		
Unrestricted investment earnings	33,700	27,214	8,339	5,250	42,039	32,464		
Miscellaneous	<u>31,680</u>	48,930	0	0	<u>31,680</u>	<u>48,930</u>		
Total Revenues	1,239,556	1,003,211	630,155	611,805	1,869,711	1,615,016		
PROGRAM EXPENSES								
Community development	18,596	98	0	0	18,596	98		
General government	213,317	233,654	0	0	213,317	233,654		
Public safety	265,117	270,181	0	0	265,117	270,181		
Public works	208,775	300,351	0	0	208,775	300,351		
Streets	96,872	0	0	0	96,872	0		
Recreation and cultural	54,097	57,729	0	0	54,097	57,729		
Water	0	0	204,918	255,898	204,918	255,898		
Sewer	0	0	240,560	323,195	240,560	323,195		
Refuse	0	0	87,781	84,040	87,781	84,040		
Total Expenses	<u>856,774</u>	862,013	533,259	663,133	1,390,033	<u>1,525,146</u>		
INCREASE (DECREASE) IN NET ASSETS	<u>\$ 382,782</u>	<u>\$ 141,198</u>	<u>\$ 96,896</u>	<u>\$ (51,328)</u>	<u>\$ 479,678</u>	<u>\$ 89,870</u>		

#### INDIVIDUAL MAJOR GOVERNMENTAL FUND ANALYSIS

As the City of Zilwaukee completed its year, its Governmental Funds reported a total fund balance of \$992,663, which is more than the \$977,140 total fund balance at June 30, 2007.

- The General Fund, the operating fund for the City, ended fiscal year 2008 with a \$434,540 balance compared to the prior year ending fund balance of \$443,124.
- Major Street Fund Balance decreased by \$65,536.
- Local Street Fund Balance increased by \$51,993.

### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2008

#### INDIVIDUAL MAJOR BUSINESS-TYPE FUND ANALYSIS

The Water and Sewer Fund, which accounts for the operation and maintenance of the City's water and sewer system, ended Fiscal Year 2008 with a \$3,321,889 net asset balance compared to prior year ending net asset balance of \$3,224,993.

- Sewer Fund net assets decreased by \$9,030.
- Water Fund net assets increased by \$103,189.
- Refuse Fund net assets increased by \$2,738.

#### **BUDGETARY HIGHLIGHTS**

During the year ended June 30, 2008, the City amended the budget four (4) times. The amendments were done to cover unbudgeted expenditures.

#### **CAPITAL ASSETS AND DEBT ADMINISTRATION**

The City's investment in capital assets, including land, buildings and improvements, equipment, water systems, sewer systems, lighting systems, traffic signals and other infrastructure represents the value of the resources utilized to provide services to citizens. Capital assets for governmental activities totaled \$1,652,359 (net of accumulated depreciation) at June 30, 2008. Capital assets for Business-Type Activities totaled \$2,887,524 (net of accumulated depreciation) at June 30, 2008. See the Notes to the Financial Statements for more information about the City's capital assets.

The major capital outlays for the year included expenditure for the rail trail.

### MANAGEMENT'S DISCUSSION AND ANALYSIS June 30, 2008

#### **LONG-TERM DEBT**

Long-term obligation activity can be summarized as follows:

	Interest <u>Rate</u>	Additional Borrowings	Beginning Balances	Principal Payments (Deductions)	Ending Balance	Current Portion
BUSINESS – TYPE ACTIVITIE Revenue Bonds Saginaw County 1990 Northwest Utilities	:S					
Authority Saginaw County 1991 Water Supply	5.5 - 8.5		77,357	(25,658)	51,699	27,990
Systems Bonds Total Business-Type Activity	6.0 - 10.0		170,000 \$ 247,357	(40,000) \$ (65,658)	130,000 \$ 181,699	40,000 \$ 67,990
COMPONENT UNIT General Obligation Bond						
Tax Increment Bonds Loan Payable - 2001	4.2		450,000	(75,000)	375,000	75,000
Strategic Loan Total Component Unit	0.0		332,393 \$ 782,393	(36,932) \$ (111,932)	295,461 \$ 670,461	36,932 \$ 111,932

Annual debt service requirements are detailed in the other supporting schedules.

#### **ECONOMIC FACTORS**

Our elected officials consider many factors when setting the City's 2008 fiscal year budget. One of the most important factors affecting the budget is the State of Michigan's economy.

The City's Council has tried to spend conservatively. Costs for health care, insurance and utilities continue to rise. The City maintains its facilities but struggles to provide services to its citizens at the same level as past years.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to present our citizens, taxpayers, customers, investors and creditors with a general overview of the City's finances and operating activities. If you have any questions or require additional information please contact Administration at the City of Zilwaukee, 319 Tittabawassee, Saginaw, MI 48604 or call (989) 755-0931.

## GOVERNMENT WIDE STATEMENT OF NET ASSETS $\underline{\text{June 30, 2008}}$

	Governmental		Business -Type			Component
	Activities		Units	 Total	_	Unit
ASSETS:						
Cash	\$ 964,694.67	\$	488,996.42	\$ 1,453,691.09	\$	218,076.63
Receivables	44,665.26		149,403.11	194,068.37		1,449.73
Receivable from State	81,830.13		0.00	81,830.13		0.00
Internal balances	(18,227.47)		18,227.47	0.00		0.00
Due from primary government	0.00		0.00	0.00		65,000.00
Inventory	0.00		0.00	0.00		199,936.25
Prepaid expenses	8,338.00		10,554.00	18,892.00		0.00
Capital assets:						
Land	52,715.25		5,204.00	57,919.25		184,064.62
Buildings and improvements	527,244.50		219,423.16	746,667.66		768,152.67
Equipment	136,213.25		30,037.24	166,250.49		33,394.67
Vehicles	679,415.65		0.00	679,415.65		0.00
Water and sewer systems	0.00		4,852,237.05	4,852,237.05		0.00
Infrastructure	844,223.77		0.00	844,223.77		0.00
Accumulated depreciation	(587,453.64)		(2,219,377.01)	 (2,806,830.65)	-	(61,501.54)
Total Assets	2,733,659.37		3,554,705.44	6,288,364.81		1,408,573.03
LIABILITIES:						
Accounts payable	11,625.80		44,530.80	56,156.60		1,312.63
Accrued expenses	7,739.83		6,586.67	14,326.50		0.00
Deferred revenue	4,271.64		5,555.51	4,271.64		
Due to primary government	0.00		0.00	0.00		0.00
Due to component unit	65,000.00		0.00	65,000.00		0.00
Notes and bonds payable	00,000.00		0.00	00,000.00		0.00
Amount due within one year	0.00		67,990.00	67,990.00		111,932.60
Amount due more than one year	0.00		113,709.00	 113,709.00	_	558,528.20
Total Liabilities	88,637.27		232,816.47	321,453.74		671,773.43
NET ASSETS:						
Investment in capital assets net of related debt	1,652,358.78		2,705,825.44	4,358,184.22		628,649.62
Restricted major and local streets	435,306.79		0.00	435,306.79		0.00
Restricted for debt service	0.00		0.00	0.00		1,985.39
Restricted for fire equipment	113,362.55		0.00	113,362.55		0.00
Unrestricted	443,993.98		616,063.53	 1,060,057.51		106,164.59
Total Net Assets	\$ 2,645,022.10	\$	3,321,888.97	\$ 5,966,911.07	\$	736,799.60

# GOVERNMENT WIDE STATEMENT OF ACTIVITIES <u>Year Ended June 30, 2008</u>

			Program Revenues			Net (Expense) Revenue and Changes in Net Assets								
					PRI	MARY GOVERNME	NT							
Functions/Programs PRIMARY GOVERNMENT: GOVERNMENTAL ACTIVITIES:	Expenses	Charges for Services	Operating Grants/ Contributions	Capital Grants/ Contributions	Governmental Activities	Business-Type Activities	Total	Component Unit						
General Government Public Safety Public Works Streets and highways Community and economic development Recreation and Cultural	\$ 213,317.32 \$ 265,117.22 208,775.27 96,872.13 18,596.29 54,096.07	132,686.03 \$ 10,789.98 140.00 5,004.94 0.00 6,646.59	0.00 \$ 2,186.48 6,155.66 130,267.65 0.00 471.92	0.00 \$ 0.00 0.00 276,988.76 0.00 0.00	(80,631.29) \$ (252,140.76) (202,479.61) 315,389.22 (18,596.29) (46,977.56)	0.00 \$ 0.00 0.00 0.00 0.00 0.00 0.00	(80,631.29) \$ (252,140.76) (202,479.61) 315,389.22 (18,596.29) (46,977.56)	0.00 0.00 0.00 0.00 0.00 0.00						
Total governmental activities	856,774.30	155,267.54	139,081.71	276,988.76	(285,436.29)	0.00	(285,436.29)	0.00						
BUSINESS-TYPE ACTIVITIES Sewer Water Refuse	240,559.95 204,918.35 87,780.73	231,327.29 249,091.76 90,063.71	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	(9,232.66) 44,173.41 2,282.98	(9,232.66) 44,173.41 2,282.98	0.00 0.00 0.00						
Total Business-Type Activities	533,259.03	570,482.76	0.00	0.00	0.00	37,223.73	37,223.73	0.00						
Total Primary Government	\$1,390,033.33 \$	725,750.30	139,081.71 \$	276,988.76	(285,436.29)	37,223.73	(248,212.56)	0.00						
COMPONENT UNIT:  Tax increment finance authority	84,217.13	0.00	0.00	0.00				(84,217.13)						
GENERAL PURPOSE REVENUES: Property taxes					421,006.79	49,565.04	470,571.83	352,196.55						
State shared revenues					181,830.07	1,768.07	183,598.14	0.00						
Rental income					6,680.00	0.00	6,680.00	0.00						
Unrestricted Investment earnings					33,700.99	8,338.98	42,039.97	9,491.34						
Transfers					25,000.00	0.00	25,000.00	(25,000.00)						
Total General Purpose Revenues and	Transfers				668,217.85	59,672.09	727,889.94	336,687.89						
Change in Net Assets					382,781.56	96,895.82	479,677.38	252,470.76						
Net Assets at beginning of year					2,262,240.54	3,224,993.15	5,487,233.69	484,328.84						
Net Assets - End of Year				\$	2,645,022.10	3,321,888.97 \$	5,966,911.07 \$	736,799.60						

# GOVERNMENTAL FUNDS BALANCE SHEET <u>June 30, 2008</u>

400570	GENERAL	MAJOR STREETS	LOCAL STREETS	G	NONMAJOR OVERNEMENTA	٩L	TOTAL
ASSETS: Cash Other receivables Taxes receivable Advance to other funds Prepaid expenses Due from other Funds Due from State	\$ 357,922.34 5,331.40 175.71 34,742.59 8,338.00 2,336.08 60,495.00	\$ 380,233.58 0.00 0.00 0.00 0.00 154.98 15,858.35	\$ 62,554.44 4,271.64 0.00 0.00 0.00 0.00 5,476.78	\$	163,984.31 0.00 44.99 0.00 0.00 0.00	\$	964,694.67 9,603.04 220.70 34,742.59 8,338.00 2,491.06 81,830.13
TOTAL ASSETS	\$ 469,341.12	\$ 396,246.91	\$ 72,302.86	\$	164,029.30	\$	1,101,920.19
LIABILITIES:							
Accounts payable Deferred revenue Advance from other funds Accrued expenses Due to other funds	\$ 8,833.39 0.00 0.00 7,739.83 18,227.47	\$ 1,579.21 0.00 0.00 0.00 25,000.00	\$ 0.00 4,271.64 0.00 0.00 2,392.13	\$	1,213.20 0.00 0.00 0.00 40,000.00	\$	11,625.80 4,271.64 0.00 7,739.83 85,619.60
TOTAL LIABILITIES	34,800.69	26,579.21	6,663.77		41,213.20		109,256.87
FUND BALANCES: Reserved Unreserved, reported in:	0.00	0.00	0.00		0.00		0.00
General Fund Special Revenue Funds Capital Projects Funds Total Fund Balances	434,540.43 0.00 0.00 434,540.43	0.00 369,667.70 0.00 369,667.70	0.00 65,639.09 0.00 65,639.09		0.00 122,816.10 0.00 122,816.10		434,540.43 558,122.89 0.00 992,663.32
TOTAL LIABILITIES AND FUND BALANCES	\$ 469,341.12	\$ 396,246.91	\$ 72,302.86	\$	164,029.30	\$	1,101,920.19

# GOVERNMENTAL FUNDS RECONCILIATION OF BALANCE SHEET OF GOVERNMENTAL FUNDS TO STATEMENT OF NET ASSETS June 30, 2008

TOTAL FUND BALANCES - GOVERNMENTAL FUNDS	\$	992,663.32
Amounts reported for governmental activities in the statement of net assets are different because -		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the Governmental Funds Balance Sheet:		
Capital assets at cost Accumulated depreciation		2,239,812.42 (587,453.64)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the Governmental Funds		0.00
TOTAL NET ASSETS - GOVERNMENTAL ACTIVITIES	<del>-</del> \$	2,645,022.10
TOTAL INLT AGGLTG - GOVERNIVIENTAL ACTIVITIES	Φ =	2,040,022.10

#### GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE Year Ended June 30, 2008

REVENUES:		GENERAL		MAJOR STREETS		LOCAL STREETS	C	NONMAJOR GOVERNMENTAL	L	TOTAL
Property taxes	\$	379,875.73	\$	0.00	\$	0.00	\$	41,131.06	\$	421,006.79
Licenses and permits	Φ	31,306.75	φ	0.00	Φ	0.00	φ	0.00	φ	31,306.75
Federal grants		0.00		261,988.76		0.00		0.00		261,988.76
State grants		189,034.63		96,844.43		33,423.22		1,609.50		320,911.78
Contributions from other units		43,322.67		0.00		15,000.00		0.00		58,322.67
Charges for services		21,263.95		0.00		5.004.94		1,620.94		27,889.83
Fines and forfeits		4,598.47		0.00		0.00		0.00		4,598.47
Interest and rentals		55,123.15		14,099.03		326.65		6.338.07		75,886.90
Other revenue		10,124.27		0.00		0.00		2,519.64		12,643.91
Other revenue		10,124.21		0.00		0.00		2,515.04		12,043.31
Total Revenues		734,649.62		372,932.22		53,754.81		53,219.21		1,214,555.86
EXPENDITURES:										
General government		156,555.31		0.00		0.00		0.00		156,555.31
Public safety		172.894.96		0.00		0.00		8.697.57		181,592.53
Public works		171,522.20		33,643.09		47,740.24		0.00		252,905.53
Community and economic development		18,596.29		0.00		0.00		0.00		18,596.29
Cultural and recreation		33,728.21		0.00		0.00		7,273.37		41,001.58
Other		141,319.33		0.00		0.00		0.00		141,319.33
Capital outlay		45,223.16		368,902.80		14,944.00		2,992.35		432,062.31
Debt service - principal		0.00		0.00		0.00		0.00		0.00
Debt service - interest		0.00		0.00		0.00		0.00		0.00
Total Expenditures		739,839.46		402,545.89		62,684.24		18,963.29		1,224,032.88
EVOCES OF DEVENUES OVED										
EXCESS OF REVENUES OVER EXPENDITURES		(5,189.84)		(29,613.67)		(8,929.43)		34,255.92		(9,477.02)
EXPENDITURES		(5,169.64)		(29,613.67)		(0,929.43)		34,255.92		(9,477.02)
OTHER FINANCING SOURCES (USES):										
Transfer from other funds		0.00		12,500.00		60.922.21		3.393.77		76.815.98
Transfer to other funds		(3,393.77)		(48,422.21)		0.00		0.00		(51,815.98)
Transfer to outer rainas		(0,000)		(10,122.21)						(0:,0:0.00)
Total Other Financing										
Sources (Uses)		(3,393.77)		(35,922.21)		60,922.21		3,393.77		25,000.00
,										
NET CHANGE IN FUND BALANCES		(8,583.61)		(65,535.88)		51,992.78		37,649.69		15,522.98
FUND BALANCE - June 30, 2007		443,124.04		435,203.58		13,646.31		85,166.41		977,140.34
					_					
FUND BALANCE - June 30, 2008	\$	434,540.43	\$	369,667.70	\$	65,639.09	\$	122,816.10	\$	992,663.32

# GOVERNMENTAL FUNDS RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO STATEMENT OF ACTIVITIES Year Ended June 30, 2008

\$ 15,52	22.98
442,6; (75,3	37.19 78.61)
	0.00
	442,6

382,781.56

CHANGE IN NET ASSETS - GOVERNMENTAL ACTIVITIES

#### PROPRIETARY FUND STATEMENT OF NET ASSETS June 30, 2008

	Business-type Activities								
	Major Enterprise Funds								
		Sewer		Water		Refuse			
ASSETS:	<del>-</del>	Fund		Fund	_	Fund	_	Total	
Current Assets: Cash	œ.	44 222 70	Φ.	255 700 22	φ	04 077 44	Φ	400 000 40	
	\$	41,322.78	Ф	355,796.23	Ф	91,877.41	Ф	488,996.42	
Accounts receivable		60,527.65		62,147.63		24,727.83		147,403.11	
Prepaid expense		0.00		0.00		10,554.00		10,554.00	
Advance to other funds		0.00		2,000.00				2,000.00	
Due from other funds	=	0.00		18,227.47	_		_	18,227.47	
Total Current Assets		101,850.43		438,171.33		127,159.24		667,181.00	
Noncurrent Assets:									
Capital Assets:									
Land and improvements		3,000.00		2,204.00		0.00		5,204.00	
Buildings and Improvements		206,000.00		13,423.16		0.00		219,423.16	
Equipment		9,887.67		20,149.57		0.00		30,037.24	
Water and sewer systems		1,924,965.90		2,927,271.15		0.00		4,852,237.05	
Accumulated depreciation		(914,459.91)		(1,304,917.10)		0.00		(2,219,377.01)	
Construction in progress		0.00		0.00		0.00		0.00	
Total Noncurrent Assets	=	1,229,393.66		1,658,130.78	_	0.00	_	2,887,524.44	
Total Assets		1,331,244.09		2,096,302.11		127,159.24		3,554,705.44	
<u>LIABILITIES:</u>									
Current Liabilities									
Accounts payable		15,969.95		13,639.86		14,920.99		44,530.80	
Due to other governmental units		0.00		0.00		0.00		0.00	
Due to other funds		0.00		0.00		0.00		0.00	
Accrued expenses		0.00		6,586.67		0.00		6,586.67	
Current portion - Revenue bonds payable		27,990.00		40,000.00		0.00		67,990.00	
Total Current Liabilities	<del>-</del>	43,959.95	_	60,226.53		14,920.99	_	119,107.47	
Noncurrent Liabilities									
Revenue bonds payable		23,709.00		90,000.00		0.00		113,709.00	
Total Noncurrent Liabilities	<del>-</del>	23,709.00		90,000.00	_	0.00	_	113,709.00	
Total Liabilities		67,668.95		150,226.53		14,920.99		232,816.47	
NET ASSETS:									
Invested in capital assets net of related debt		1,177,694.66		1,528,130.78		0.00		2,705,825.44	
Unrestricted	_	85,880.48		417,944.80	_	112,238.25	_	616,063.53	
Total Net Assets	\$_	1,263,575.14	\$	1,946,075.58	\$	112,238.25	\$_	3,321,888.97	

Reconciliation of Government Wide Statement of Net Assets:

Net assets of Business-Type Activities

3,321,888.97

# PROPRIETARY FUND STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS Year Ended June 30, 2008

**Business-type Activities** Major Enterprise Funds Sewer Water Refuse OPERATING REVENUES: Fund Fund Fund Total Charges for Services Water charges \$ 0.00 233,215.16 0.00 233,215.16 Sewer charges 231,327.29 0.00 0.00 231,327.29 Water hydrant rental 0.00 15,350.00 0.00 15,350.00 Refuse charges 0.00 89,925.71 89,925.71 0.00 Late payment fees 0.00 0.00 0.00 0.00 138.00 Miscellaneous 0.00 526.60 664.60 **Total Operating Revenues** 231,327.29 249,091.76 90,063.71 570,482.76 **OPERATING EXPENSES:** Salaries 24,292.11 33,106.93 0.00 57,399.04 Fringes and taxes 1,941.49 0.00 2,692.66 4,634.15 Water - Cost of goods sold 0.00 55.494.38 0.00 55.494.38 Sewage treatment 105,490.95 0.00 0.00 105,490.95 Contractual services 5,867.00 2,900.00 87,668.98 96,435.98 Supplies 842.55 634.33 0.00 1,476.88 Repairs and maintenance 8,568.49 2,709.54 0.00 11,278.03 Utilities 8,205.69 106.80 0.00 8,312.49 Insurance 0.00 0.00 0.00 0.00 Other 29,679.75 9,695.11 111.75 39,486.61 Depreciation 51,053.92 0.00 132,065.19 81,011.27 87,780.73 **Total Operating Expenses** 235,941.95 188,351.02 512,073.70 Operating Income (4,614.66)60,740.74 2,282.98 58,409.06 NONOPERATING REVENUES(EXPENSES) Property taxes 0.00 49,565.04 0.00 49,565.04 7,682.26 8,338.98 Interest Income 202.17 454.55 0.00 1,768.07 0.00 1,768.07 State shared revenue 0.00 0.00 Loss on sale of capital asset 0.00 0.00 Interest Expense (4,618.00)(16,567.33)0.00 (21,185.33) **Total Nonoperating Expenses** (4,415.83) 42,448.04 454.55 38,486.76 Income before contributions and transfers (9,030.49)103,188.78 2,737.53 96,895.82 Capital contributions 0.00 0.00 0.00 0.00 Transfers in 0.00 0.00 0.00 0.00 Transfers out 0.00 0.00 0.00 0.00 Change in Net Assets (9,030.49)103,188.78 2,737.53 96,895.82 Net Assets Beginning of Year 1,272,605.63 1,842,886.80 109,500.72 3,224,993.15 1,263,575.14 112,238.25 Net Assets End of Year 1,946,075.58 3,321,888.97

### PROPRIETARY FUND STATEMENT OF CASH FLOWS Year Ended June 30, 2008

				Business-type	e Ac	tivities		
				Major Enterpr	ise	Funds		
		Sewer		Water		Refuse		
		Fund		Fund		Fund		Total
CASH FLOWS FROM OPERATING ACTIVITIES:								
Cash received from customers	\$	242,741.54	\$	222,786.37	\$	91,821.77	\$	557,349.68
Other operating cash receipts		0.00		15,876.60		0.00		15,876.60
Cash payments to suppliers for goods and services		(155,415.15)		(86,079.93)		(80,153.55)		(321,648.63)
Cash payments to employees for services		(24,292.11)		(33,106.93)		0.00		(57,399.04)
Net cash provided (used) by operating activities		63,034.28		119,476.11	-	11,668.22	-	194,178.61
CASH FLOWS FROM NON CAPITAL FINANCING ACTIVITIES	S:							
Transfers from other funds		0.00		0.00		0.00		0.00
Other non operating income		0.00		51,333.11		0.00		51,333.11
Net cash provided (used) by noncapital	_		_		-		-	
financing activities		0.00		51,333.11		0.00		51,333.11
CASH FLOWS FROM CAPITAL AND RELATED								
FINANCING ACTIVITIES:		(00,000,40)		0.00		0.00		(00,000,40)
Acquisition of capital assets		(28,823.40)		0.00		0.00		(28,823.40)
Proceeds from sale of capital assets		0.00		0.00		0.00		0.00
Principal on County note		0.00		0.00		0.00		0.00
Interest paid on bonds		(4,618.00)		(16,567.33)		0.00		(21,185.33)
Principal payments on bonds		(25,658.00)		(40,000.00)		0.00		(65,658.00)
Contributed capital	_	0.00	_	0.00	-	0.00	_	0.00
Net cash provided (used) by capital and related financing activities		(59,099.40)		(56,567.33)		0.00		(115,666.73)
CASH FLOWS FROM INVESTING ACTIVITIES:								
Interest on investments	_	202.17	_	7,682.26	_	454.55	_	8,338.98
Net increase (decrease) in cash		4,137.05		121,924.15		12,122.77		138,183.97
Cash beginning of year		37,185.73		233,872.08		79,754.64		350,812.45
Cash end of year	\$	41,322.78	\$	355,796.23	\$	91,877.41	\$	488,996.42
·	•	, , , , , , , , , , , , , , , , , , , ,	· =		•	- ,-	•	,
RECONCILIATION OF INCOME (LOSS) FROM OPERATIONS TO NET CASH PROVIDED BY OPERATING ACTIVITIES								
Income (loss) from operations Adjustments to reconcile income (loss) from operations	\$	(4,614.66)	\$	60,740.74	\$	2,282.98	\$	58,409.06
to net cash provided (used) by operating activities:								
Depreciation		51,053.92		81,011.27		0.00		132,065.19
Amortization		0.00		0.00		0.00		0.00
Change in assets and liabilities:		2.00		2.00		2.00		2.30
(Increase) decrease in accounts receivable		11,414.25		(10,428.79)		1,758.06		2.743.52
Increase (decrease) in accounts payable		5,180.77		(16,450.44)		7,627.18		(3,642.49)
Increase (decrease) in accrued expenses	_	0.00	_	4,603.33	_	0.00	_	4,603.33
Net Cash Provided (Used) in Operating Activities	\$ _	63,034.28	\$ _	119,476.11	\$	11,668.22	\$	194,178.61

# COMPONENT UNIT COMBINING BALANCE SHEET TAX INCREMENT FINANCE AUTHORITY Year Ended June 30, 2008

	_	Operations		Capital Projects		Debt Service		Total
Assets:	Φ.	040 004 04	Φ.	0.00	Φ.	4 005 00	•	040.070.00
Cash Taxes receivable	\$	216,091.24	\$	0.00 0.00	\$	1,985.39 0.00	\$	218,076.63
		1,449.73		0.00		0.00		1,449.73
Inventory - land for sale		199,936.25				0.00		199,936.25
Due from primary gov	-	65,000.00		0.00		0.00		65,000.00
Total Assets	\$	482,477.22	\$	0.00	\$	1,985.39	\$	484,462.61
Linkillitin								
Liabilities	Φ	4 040 00	Φ.	0.00	Φ	0.00	Φ	4 040 00
Accounts payable	\$	1,312.63	\$	0.00	\$	0.00	\$	1,312.63
Accrued expenses Due to other funds		0.00 0.00		0.00 0.00		0.00 0.00		0.00
Due to other fullus	-	0.00	•	0.00	•	0.00		0.00
Total Liabilities		1,312.63		0.00		0.00		1,312.63
Fund Balance								
Unreserved		481,164.59		0.00		0.00		481,164.59
Reserved for capital projects		0.00		0.00		0.00		0.00
Reserved for debt retirement	_	0.00	•	0.00		1,985.39		1,985.39
Total fund balances	-	481,164.59	ı	0.00	,	1,985.39		483,149.98
Total Liabilities and Fund Balance	\$	482,477.22	\$	0.00	\$	1,985.39	\$	484,462.61

# COMPONENT UNIT STATEMENT OF REVENUES EXPENSES AND CHANGES IN FUND BALANCE $\underline{\text{Year Ended June 30, 2008}}$

	·-	Operations		Capital Projects	_	Debt Service	Total
REVENUES:	•	050 400 55	•	0.00	•	0.00	050 400 55
Property taxes	\$	352,196.55	\$	0.00	\$	0.00 \$	352,196.55
Interest and rentals		9,491.34 0.00		0.00 0.00		0.00 0.00	9,491.34 0.00
State grant	-	0.00	-	0.00	=	0.00	0.00
Total Revenues		361,687.89		0.00		0.00	361,687.89
EXPENDITURES:							
Community and Economic Development							
Administrative fees		21,000.00		0.00		0.00	21,000.00
Salaries		4,446.49		0.00		0.00	4,446.49
Project activities		18,761.03		0.00		0.00	18,761.03
Other costs		11.48		0.00		0.00	11.48
Capital outlay		4,103.06		0.00		0.00	4,103.06
Debt service- principal		0.00		0.00		111,932.60	111,932.60
Interest	-	0.00		0.00	_	19,197.50	19,197.50
Total Expenditures	-	48,322.06		0.00	_	131,130.10	179,452.16
EXCESS REVENUES OVER EXPENDITURES		313,365.83		0.00		(131,130.10)	182,235.73
OTHER FINANCING SOURCES (USES)							
Transfer from operations		0.00		0.00		130,306.95	130,306.95
Transfer to capital projects		0.00		0.00		0.00	0.00
Transfer to debt service		(130,306.95)		0.00		0.00	(130,306.95)
Transfer to local street		(12,500.00)		0.00		0.00	(12,500.00)
Transfer to major street	-	(12,500.00)		0.00	-	0.00	(12,500.00)
Total Other Sources (Uses)		(155,306.95)		0.00		130,306.95	(25,000.00)
Excess (deficiency) of revenues over						(	
expenditures and other uses		158,058.88		0.00		(823.15)	157,235.73
FUND BALANCE - BEGINNING OF YEAR	-	323,105.71		0.00	-	2,808.54	325,914.25
FUND BALANCE - END OF YEAR	\$	481,164.59	\$	0.00	\$	1,985.39 \$	483,149.98

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

#### A: DESCRIPTION OF REPORTING ENTITY:

The City of Zilwaukee, which is located in Saginaw County, was incorporated January 1964 under the provisions of Act 279, P.A. 1909, as amended (Home Rule City Act). The City operates under a Council-Manager form of government in which the City Administrator is responsible for implementation and administration of City policy as established by the City Council and provides services to its residents in many areas. The financial statements of the City have been prepared in conformity with generally accepted accounting principles (GAAP) in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the government's accounting policies are described below.

#### B: REPORTING ENTITY:

### Financial Reporting Entity

The City's basic financial statements include the accounts of all City operations. The criteria for including organizations as component units within the City's reporting entity, as set forth in Section 2100 of GASB's <u>Codification of Governmental Accounting and</u> Financial Reporting Standards, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the City hold the corporate powers of the organization
- the City appoints a voting majority of the organization's board
- the City is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the City
- there is fiscal dependency by the organization on the City

Based on the aforementioned criteria, the City of Zilwaukee has one component unit, the Tax Increment Financing Authority, which was established by the City under the authority contained in Act 450, Michigan Public Acts of 1981. The Act authorizes the City to designate a specific district within its corporate limits as a Tax Increment Finance Authority District. The Tax Increment Financing Authority is appointed to preside over this specific district, and it is authorized to formulate plans for public improvements, economic development, neighborhood revitalization, and historic preservation within this area.

The members of the governing board of the Tax Increment Financing Authority are appointed by the City Council. The budgets and expenditures of the Tax Increment

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Financing Authority must be approved by the City Council. The City also has the ability to significantly influence operations of the Tax Increment Financing Authority.

Joint Ventures

The City is involved in a joint venture – the Northwest Utilities Authority. See Note 10, which discusses the City's involvement in this separate entity.

#### C: BASIS OF PRESENTATION:

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate.

The Government-Wide financial statements (the Statement of Net Assets and the Statement of Changes in Net Assets) report information on all of the non-fiduciary activities of City. The effect of the interfund activity, within the governmental and business-type activities columns, has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates the degree to which the direct expenses of a given program are offset by program revenues. Direct expenses are those that are clearly identified with a specific program. Program revenue include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given program and 2) operating or capital grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenues are reported as general revenues.

#### D: FUND FINANCIAL STATEMENTS:

The City segregates transactions related to certain functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Separate statements are presented for governmental and proprietary activities. These statements present each major fund as a separate column on the Fund Financial Statements; all non-major funds are aggregated and presented in a single column.

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Governmental Funds are those funds through with most governmental functions typically are financed. The measurement focus of governmental funds is on the sources, uses and balance of current financial resources. The City has presented the following major Governmental Funds:

#### Major Government Funds

General Fund -

General Fund is the main operating fund of the City. This fund is used to account for all financial resources not accounted for in other funds. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are accounted for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

Major Street Fund -

Major Street Fund is a legally mandated fund to account for specific proceeds of revenue from the Michigan Department of Transportation and to account for the legally restricted expenditures of those funds related to the maintenance and construction of major roads within the City.

Local Street Fund -

Local Street Fund is a legally mandated fund to account for specific proceeds of revenue from the Michigan Department of Transportation and to account for the legally restricted expenditures of those funds related to the maintenance and construction of major roads within the City.

#### Major Proprietary Funds

Water Fund -

Water Fund is used to account for the provision of water to the residents of the City. Activities of the fund include administration, operation and maintenance of the water system and billing and collection activities. The fund also accounts for the accumulation of resources for, and the payment of, long-term debt. Costs are financed through charges to customers.

Sewer Fund -

Sewer Fund is used to account for the provisions of sewage disposal.

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Refuse Fund -

Refuse Fund accounts for the activities of the City's refuse disposal.

Propriety Funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a propriety fund's principal ongoing operations. Operating expenses for the Propriety Funds include the cost of personal and contractual services, supplies and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as non-operating revenues and expenses.

Additionally, the City reports the following fund types:

Agency Funds -

Agency Fund is used to account for the assets for other governments in an agency capacity.

#### E: MEASUREMENT FOCUS/BASIS OF ACCOUNTING:

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The Government-Wide Statements and Fund Financial Statements for Propriety Funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the Statement of Net Assets and the Operating Statements present increases (revenues) and decreases (expenses) in total net assets. Under the accrual basis of accounting, revenues are recognized when earned, including unbilled water and sewer services which are accrued. Expenses are recognized at the time the liability is incurred.

Governmental Fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers property taxes as available if they are collected within 60 days after year-end. Expenditures are

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

recorded when the related fund liability is incurred. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

The revenues susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and state shared governmental revenues. All other governmental fund revenues are recognized when received.

#### F: CAPITAL ASSETS:

Capital assets, which include land, buildings, equipment, and vehicles, are reported in the applicable governmental activities column in the entity-wide financial statements. The City defines capital assets as assets with an individual cost of more than \$5,000 and any assets susceptible to theft. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add to the value or materially extend asset lives are not capitalized.

Buildings, equipment, land improvements and vehicles are depreciated using the straight-line method over the following useful lives:

Buildings and additions 50 - 10 years Vehicles 5 - 25 years Furniture and other equipment 5 - 25 years Distribution system 50 - 25 years

#### G: FUND EQUITY:

In the Fund Financial Statements, Governmental Funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

#### H: PROPERTY TAXES:

Properties are assessed as of December 31; the related property taxes are billed on July 1 and become a lien on December 31 of the following year. These taxes are due without penalty during the period from July 1 through September 14 with a final collection date of February 14 before they are added to the county tax rolls. The 2008 taxable valuation of City properties totaled \$43,430,467. The taxes levied and the resulting revenue by fund and Component Unit was as follows:

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

### NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued):

Operating Millage	Millage Rate	Revenue Net of TIFA Capture
Operating Millage Fire Equipment Replacement	9.5923 .9947	\$ 316,978 32,870
Swimming Pool	1.0000	33,045
Recreation	.2500	8,261
Water Debt	1.5000	49,565
Total Revenue	13.33700	<u>\$ 440,719</u>
Tax Increment Financing Authority Capture	N/A	<u>\$ 352,197</u>

#### NOTE 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY:

#### A: BUDGETARY INFORMATION:

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- The City Manager submits to the City Council a proposed operating budget by fund for each year. The operating budget includes proposed expenditures and the means of financing them.
- A public hearing is conducted to obtain taxpayer comments.
- Prior to June 1, the budget is legally enacted by adoption of the City Council.
- The City Manager is authorized to transfer certain budgeted amounts between departments within any fund. Any revisions that alter the total expenditure of any fund must be approved by the City Council. The legal level of the control is at the activity level.
- Formal budgetary integration is employed as a management control device during the year for all funds.
- Budgets for the General and Special Revenue Funds are prepared on a
  modified accrual basis consistent with accounting principles generally accepted
  in the United States of America. A comparison of actual results of operations to
  the General Fund and major Special Revenue Funds budgets as originally
  adopted and amended by the City Council is included in the required
  supplemental information.
- All annual appropriations lapse at fiscal year end.

# NOTES TO FINANCIAL STATEMENTS <u>June 30, 2008</u>

### NOTE 2. STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY (continued):

# B: EXCESS OF EXPENDITURES OVER APPROPRATIONS IN BUDGETED FUNDS:

During the year, the City did not incur expenditures that were in excess of the amounts budgeted.

Fund Deficits - The City had no accumulated fund balance deficits.

#### C: STATE CONSTRUCTION CODE ACT:

The City oversees building construction, in accordance with the State's Construction Code Act, including inspection of building construction and renovation to ensure compliance with the building codes. The City charges fees for these services. The law requires that collection of these fees be used only for construction code costs, including an allocation of estimated overhead costs. A summary of the current year activity is as follows:

Current year building permit revenue		\$ 11,084
Related expenses		
Direct cost	10,747	
Estimated indirect costs	<u>3,310</u>	
Total construction code expenses		14,057
Excess of Expenditures over Revenues		\$ 2,973

# NOTES TO FINANCIAL STATEMENTS <u>June 30, 2008</u>

### NOTE 3. LONG-TERM DEBT:

Long-term obligation activity can be summarized as follows:

	Interest <u>Rate</u>	Additional Borrowings	Beginning Balances	Principal Payments (Deductions)	Ending <u>Balance</u>	Current <u>Portion</u>
BUSINESS – TYPE ACTIVITIE Revenue bonds Saginaw County 1990 Northwest Utilities	≣S					
Authority Saginaw County 1991 Water supply	5.5 - 8.5		77,357	(25,658)	51,699	27,990
Systems bonds	6.0 - 10.0		170,000	(40,000)	<u>130,000</u>	40,000
Total Business-Type Activity			<u>\$ 247,357</u>	<u>\$ (65,658)</u>	<u>\$ 181,699</u>	<u>\$ 67,990</u>
COMPONENT UNIT General Obligation Bond						
Tax Increment Bonds Loan payable – 2001	4.2		450,000	(75,000)	375,000	75,000
Strategic Loan	0.0		332,393	(36,932)	295,461	36,933
Total Component Unit			<u>\$ 782,393</u>	<u>\$ (111,932)</u>	<u>\$ 670,461</u>	<u>\$ 111,933</u>

Annual debt service requirements are detailed in the other supporting schedules.

# NOTES TO FINANCIAL STATEMENTS <u>June 30, 2008</u>

NOTE 4. CAPITAL ASSETS:

Capital asset activity for the year ended June 30, 2008 was as follows:

Governmental Activities	Balance <u>July 1</u>	Additions/ Completions	Retirements/ Adjustments	Balance <u>June</u> <u>30</u>
Capital assets not being depreciated Land Construction in progress	\$ 34,461 0	\$ 18,254	\$ 0	\$ 52,715
Capital assets being depreciated Buildings and improvements Furniture and equipment Infrastructure	524,162 788,750 449,803	3,083 26,879 <u>394,421</u>	0 0 0	527,245 815,629 <u>844,224</u>
Subtotal	1,762,715	424,383	0	2,187,098
Less accumulated depreciation	(512,075)	(75,379)	0	(587,454)
Net capital assets being depreciated	1,250,640	349,004	0	<u>1,599,644</u>
Total Net Capital Assets	<u>\$1,285,101</u>	<u>\$ 367,258</u>	<u>\$ 0</u>	<u>\$ 1,652,359</u>
Business – Type Activities Capital assets not being depreciated Land Construction in progress	\$ 5,204 0	0	0	\$ 5,204 0
Capital assets being depreciated Buildings and improvements Water and sewer distribution systems Furniture and equipment	219,423 4,818,265 35,187	0 33,972 <u>0</u>	0 0 (5,150)	219,423 4,852,237 30,037
Subtotal	5,072,875	33,972	(5,150)	5,101,697
Less accumulated depreciation	(2,087,312)	(132,065)	0	(2,219,377)
Net capital assets being depreciated	2,985,563	(98,093)	<u>5,150</u>	2,882,320
Total Net Capital Assets	\$ 2,990,767	<u>\$ (98,093)</u>	<u>\$ (5,150)</u>	<u>\$ 2,887,524</u>

# NOTES TO FINANCIAL STATEMENTS <u>June 30, 2008</u>

### NOTE 4. CAPITAL ASSETS (continued):

Capital assets activity for the City's Component Unit for the year was as follows:

	_	Balance <u>July 1</u>	Additions/ Completions	Retirements/ Adjustments	Balance June 30
Component Unit					
Capital assets not being depreciated					
Land	\$	179,962	4,103	0	184,065
Construction in progress		0	0	0	0
Capital assets being depreciated					
Buildings and improvements		768,153	0	0	768,153
Equipment		33,395	0	0	33,395
Less accumulated depreciation	_	(40,701)	(20,801)	0	<u>(61,502)</u>
Net capital assets being depreciated		760,847	(20,801)	0	740,046
Total net capital assets	<u>\$</u>	940,809	<u>\$ (16,698)</u>	<u>\$ 0</u>	<u>\$ 924,111</u>

Depreciation expense was charged to programs of the primary Government and Component Unit as follows:

Governmental Activities:		
General government	\$	6,243
Public safety		31,573
Public works		9,350
Streets and highways		26,064
Recreation and culture		2,149
Total depreciation expense	\$	75,379
Business-Type Activities: Water Sewer Total depreciation expense	\$ <u>\$</u>	81,011 51,054 132,065
Component Unit: TIFA	<u>\$</u>	20,801

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### NOTE 5. INTERFUND BALANCES AND TRANSFERS:

The composition of interfund receivable and payable balances at June 30, 2008 is as follows:

Receivable Fund	Payable Fund	<u>Amount</u>
Major Street	Local Street	\$ 155
Water Fund	General Fund	18,277
General Fund	Tax Fund	99
General Fund	Fire Replacement	40,000
TIFA	Major Street	25,000
General Fund	Local	2,237
T. (.)		Φ 05.700
Total		<u>\$ 85,768</u>

#### NOTE 6. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS:

#### A: LEGAL COMPLIANCE:

Act 217, PA 1982, authorizes the City to deposit and invest in the accounts of Federally insured banks, credit unions, and savings and loans associations; bonds and other direct obligations of the United States, or an agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; banker's acceptance of United States banks; commercial paper rated within the three highest classifications by not less than two standard rating services, which mature not more than 270 days after the date of purchase, and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

Michigan law prohibits security in the form of collateral, surety bond, or other forms for the deposit of public money.

All City deposits were in compliance with state statutes.

#### B: DEPOSITS:

Deposits are carried at cost. Deposits of the City are maintained at National City Bank and Citizens Bank, federally insured banks.

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### NOTE 6. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS (continued):

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the City's cash deposit at June 30, 2008 are as follows:

	Ca	arrying
<u>Deposits</u>	<u>A</u> ı	mount
Insured (FDIC)	\$	300,000
Uninsured and Uncollateralized	_	820,180
Total	\$	1,120,180

#### NOTE 7. RISK MANAGEMENT:

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, and employee injuries (workers' compensation) and certain medical benefits provided to employees.

The City has purchased commercial insurance for medical benefits, participates in the Michigan Municipal League risk pool program for workers' compensation. The City manages its liability and property risk by participating in the Michigan Municipal League. This insurance provider is a public entity risk pool providing coverage to its members. The City pays an annual premium to this provider, subject to certain deductibles, occurrence-based casualty coverage for each incident and occurrence based on property coverage to its members by internally assuring certain risks and reinsuring risks through commercial companies. Various deductibles are maintained to place responsibility for small charges with the insured. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

#### NOTE 8. EMPLOYEE RETIREMENT AND BENEFIT SYSTEMS:

The City has a defined contribution pension plan, covering all employees who worked at least 1,000 hours in the previous fiscal year, are between the age of 21 and 64 and are employed with the City for more than six months. The City's pension contributions were \$14,503 for the year. The City's policy is to contribute five (5) percent of the annual salaries of covered employees. The plan provides for employees vesting at 20% per year with full vesting after five (5) years. The City has no post-employment benefit plans at this time other than the defined contribution retirement plan.

### NOTES TO FINANCIAL STATEMENTS June 30, 2008

#### NOTE 9. RELATED PARTY TRANSACTIONS:

The City has various transactions with the Northwest Utilities Authority of which the City is a part owner. In this connection:

- 1. The City's share of the sewage treatment and capital improvements expenses for the year was \$115,809, which is included in the Sanitary Sewer Fund's operating expenses.
- 2. The City charged the Northwest Utilities Authority for administrative and accounting services of \$19,250 for the year.
- 3. A separate audit financial statement report has been issued for the Northwest Utilities Authority for the year.

#### NOTE 10. COMMITMENTS AND CONTINGENCIES:

#### Joint Venture

On August 3, 1987, the City of Zilwaukee and Townships of Carrollton, Saginaw, and Kochville created the Northwest Utilities Authority. The purpose of the Authority is to acquire, own, improve, enlarge, extend, and operate a sewage disposal system in accordance with State Act 233, PA 1955. The Authority consists of a five person governing body – one appointed from each municipality, and one person selected atlarge.

On May 18, 1990, Under *Act 185 of the Michigan Public Acts of 1957*, the City of Zilwaukee and Townships of Carrollton, Saginaw, and Kochville and the Northwest Utilities Authority entered into a contract with the County of Saginaw to obtain financing for a joint sewage transmission system.

As a separate unit the Authority operates on a cost reimbursement basis. Costs are prorated monthly among the City and Townships based on metered usage. The City's allocation is approximately 9%.

Each of the Authority's participants has a contingent liability resulting form its secondary full-faith and credit pledge supporting the Saginaw County Bond Issue dated August 1, 1990, in the principal amount of \$3,300,000. This bond issue was subsequently refinanced with the 1997 Sewer Improvement and Refunding Bond Issue dated December 1, 1997.

# NOTES TO FINANCIAL STATEMENTS <u>June 30, 2008</u>

### NOTE 10. COMMITMENTS AND CONTINGENCIES (continued):

The annual debt service is allocated to the various participating units. This allocation is based on the aggregate sewage flows from participating units during the three calendar years.

The Northwest Utility Authority is audited separately from the City. The audit report can be obtained from the City of Zilwaukee city manager.



#### GENERAL FUND

#### 

	_	Original Budget		Final Amended Budget	_	Actual		Variance with Final Budget Positive (Negative)
REVENUES:	•		•		•		•	
	\$	375,724.00	\$	375,724.00	\$	379,875.73	\$	4,151.73
Licenses and permits		33,000.00		33,000.00		31,306.75		(1,693.25)
State revenue sharing		193,892.00		193,892.00		189,034.63		(4,857.37)
Contributions from other units		37,982.00		37,982.00		43,322.67		5,340.67
Fines and fees		2,500.00		2,500.00		4,598.47		2,098.47
Charges for services		10,625.00		24,525.00		21,263.95		(3,261.05)
Interest		10,575.00		10,575.00		12,937.24		2,362.24
Rental		29,800.00		51,000.00		42,185.91		(8,814.09)
Other Revenue	_	51,405.00		16,305.00	_	10,124.27		(6,180.73)
Total Revenues		745,503.00		745,503.00		734,649.62		(10,853.38)
EXPENDITURES:								
General Government								
Legislative - Council		8,470.00		8,470.00		7,174.21		1,295.79
Administration		47,355.00		47,355.00		43,042.87		4,312.13
Clerk & Election		7,055.00		10,600.00		10,563.63		36.37
Assessor		12,935.00		13,376.00		12,502.57		873.43
Attorney		4,500.00		8,500.00		6,616.10		1,883.90
Board of Review		420.00		1,100.00		1,087.95		12.05
Treasurer		63,260.00		60,260.00		46,433.60		13,826.40
Accounting & Auditing		5,500.00		5,500.00		5,500.00		0.00
City Hall		26,631.00		26,631.00		23,634.38		2,996.62
Employee Benefits		127,950.00		127,950.00		113,173.33		14,776.67
Other		51,052.00		35,052.00		28,146.00		6,906.00
Public Safety		31,032.00		33,032.00		20,140.00		0,500.00
Fire		62,387.00		72,837.00		72,595.87		241.13
Police		100,625.00		100,625.00		89,551.78		11,073.22
		•		•				
Inspector		11,975.00		11,975.00		10,747.31		1,227.69
Public Works		00 000 00		00 000 00		04 775 50		00.504.40
Drains		88,300.00		88,300.00		21,775.52		66,524.48
Sidewalks		11,000.00		11,000.00		10,574.88		425.12
Street lighting		25,700.00		25,700.00		22,493.83		3,206.17
Department of Public works		134,887.00		134,887.00		116,677.97		18,209.03
Community and Economic Development								
Planning and Zoning		22,000.00		22,000.00		18,596.29		3,403.71
Cultural and Recreation								
Parks & Pool		45,894.00		45,894.00		33,728.21		12,165.79
Capital Outlay	_	50,175.00		50,175.00	_	45,223.16	•	4,951.84
Total Expenditures		908,071.00		908,187.00		739,839.46		168,347.54
OTHER FINANCING SOURCES (USES):								
Transfer from other funds		0.00		0.00		0.00		0.00
Transfer from other funds Transfer to other funds		(3,500.00)		(3,500.00)		(3,393.77)		106.23
Net Other Financing Sources (Uses)	_	(3,300.00)		(3,300.00)	-	(3,393.77)		100.23
Net Other Financing Sources (Oses)	_	(3,500.00)		(3,500.00)	_	(3,393.77)		106.23
NET CHANGE IN FUND BALANCE		(166,068.00)		(166,184.00)		(8,583.61)		157,600.39
5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5		(12,300.00)		(122,101.00)		(=,500.01)		,
FUND BALANCE - BEGINNING OF YEAR	_	443,124.04		443,124.04	-	443,124.04		0.00
FUND BALANCE - END OF YEAR	\$ _	277,056.04	\$	276,940.04	\$ _	434,540.43	:	157,600.39

## MAJOR STREET FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL $\underline{\text{Year Ended June 30, 2008}}$

	_	Original Budget	_	Final Amended Budget	_	Actual	_	Variance With Final Budget Positive (Negative)
REVENUES:	•	04.000.00	•	400 000 00	•	00.044.40	•	(4.000.57)
State Grants	\$	94,000.00	\$	100,933.00	\$	96,844.43	\$	(4,088.57)
Federal grant		0.00		391,042.00		261,988.76		(129,053.24)
Interest and rentals	_	12,000.00	-	12,000.00	-	14,099.03	-	2,099.03
Total Revenues		106,000.00		503,975.00		372,932.22		(131,042.78)
EXPENDITURES:								
Public Works								
Routine maintenance		20,000.00		10,000.00		7,087.33		2,912.67
Signals and signs		2,500.00		3,200.00		2,383.31		816.69
Winter maintenance		10,500.00		18,000.00		16,172.45		1,827.55
Equipment rental		4,200.00		4,200.00		0.00		4,200.00
Captial Outlay		109,500.00		402,000.00		368,902.80		33,097.20
Other	_	8,000.00	_	8,000.00	_	8,000.00	_	0.00
Total Expenditures	_	154,700.00	_	445,400.00	_	402,545.89	_	42,854.11
EXCESS REVENUES OVER EXPENDITURES		(48,700.00)		58,575.00		(29,613.67)		(88,188.67)
OTHER FINANCING SOURCES (USES)								
Transfer from TIFA Fund		0.00		12,500.00		12,500.00		0.00
Transfer to Local Street	_	(50,000.00)	_	(50,000.00)	_	(48,422.21)	_	1,577.79
Total Other Financing Sources	_	(50,000.00)	-	(37,500.00)	-	(35,922.21)	_	1,577.79
Excess (deficiency) of revenues over expenditures and other uses		(98,700.00)		21,075.00		(65,535.88)		(86,610.88)
FUND BALANCE - BEGINNING OF YEAR	_	435,203.58	_	435,203.58	_	435,203.58	_	0.00
FUND BALANCE - END OF YEAR	\$ _	336,503.58	\$	456,278.58	\$	369,667.70	\$ _	(86,610.88)

## LOCAL STREET FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL $\underline{\text{Year Ended June 30, 2008}}$

	_	Original Budget	_	Final Amended Budget	_	Actual		Variance With Final Budget Positive (Negative)
REVENUES:								
State Grants	\$	33,282.00	\$	34,824.00	\$	33,423.22	\$	(1,400.78)
Special assessments		4,869.00		3,261.00		5,004.94		1,743.94
Other state grant Interest and rentals		15,000.00		15,000.00		15,000.00		0.00
interest and rentals	_	200.00	-	200.00	-	326.65		126.65
Total Revenues		53,351.00		53,285.00		53,754.81		469.81
EXPENDITURES:								
Public Works		00 500 00		04 000 00		00 400 00		500.44
Routine maintenance		28,590.00		31,000.00		30,430.86		569.14
Snow removal		12,000.00 1,000.00		16,444.00 1,000.00		13,428.65 850.73		3,015.35 149.27
Traffic signals Capital outlay		15,000.00		25,000.00		14,944.00		10,056.00
Other		8,000.00		3,100.00		3,030.00		70.00
Otilei	_	0,000.00	-	3,100.00	-	3,030.00	i	70.00
Total Expenditures	_	64,590.00	-	76,544.00	-	62,684.24		13,859.76
EXCESS REVENUES OVER EXPENDITURES		(11,239.00)		(23,259.00)		(8,929.43)		(14,329.57)
OTHER FINANCING SOURCES (USES)								
Transfer from TIFA		0.00		12,500.00		12,500.00		0.00
Transfer from Major street	_	78,831.00	-	48,482.00	_	48,422.21	į.	59.79
Total other source (uses)	_	78,831.00	-	60,982.00	-	60,922.21	,	59.79
Excess (deficiency) of revenues over expenditures and other uses		67,592.00		37,723.00		51,992.78		(14,269.78)
FUND BALANCE - BEGINNING OF YEAR	_	13,646.00	=	13,646.00	-	13,646.31	,	(0.31)
FUND BALANCE - END OF YEAR	\$ _	81,238.00	\$	51,369.00	\$	65,639.09	\$	(14,270.09)



## GENERAL FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE $\underline{\text{Year Ended June 30, 2008}}$

REVENUES:		
Taxes -		
Property tax -operating	\$	316,978.23
Property tax - pool		33,045.11
Penalties and interest		8,425.08
Administration fees	-	21,427.31
Total taxes		379,875.73
State and Local Grants -		
State revenue sharing		181,830.07
Metro Act		6,155.66
Police		500.00
Liquor license fees	-	548.90
Total state and local grants		189,034.63
Contributions from other units-		
Fire protection fees		9,006.04
TIFA - Admin fees		21,000.00
Northwest Utility - Admin fees	-	13,316.63
Total other unit contributions		43,322.67
Licenses and permits		
Building and inspections		11,083.52
Cable franchise fees		20,213.23
Marriage		10.00
Zoning	-	
Total licenses and permits		31,306.75
Fines and penalties		4,598.47
Charges for services		
Park rental		
Administrative services		16,800.00
Police/fire reports		34.00
Other charges		163.00
Pool and concessions		4,126.95
Weed Cutting	-	140.00
Total Charges for Services		21,263.95
Interest and Rentals -		40.00= 0:
Interest		12,937.24
Rents		6,680.00
Equipment rental	-	35,505.91
Total Interest and Rentals	-	55,123.15
Miscellaneous		10,124.27
Total Revenues		734,649.62
EXPENDITURES	_	743,233.23
NET CHANGE IN FUND BALANCE		(8,583.61)
FUND BALANCE - July 1, 2007	_	443,124.04
FUND BALANCE - June 30, 2008	\$	434,540.43

## GENERAL FUND DETAIL OF EXPENDITURES Year Ended June 30, 2008

EXPENDITURES: LEGISLATIVE: Mayor and City Council	
Salaries \$	4,400.00
Fringes and taxes	0.00
Newsletter	155.14
Membership dues	1,471.00
Supplies and other	1,148.07
Total Legislative	7,174.21
GENERAL GOVERNMENT:	
City Manager	
Wages	42,171.65
Fringes and taxes	0.00
Legal	536.22
Mileage and other	335.00
Total Manager	43,042.87
Clerk	
Wages	4,475.83
Supplies and other	1,300.73
Printing and publication	832.91
Total Clerk	6,609.47
Accounting-	
Audit	5,500.00
Consulting fees	
Total Accounting	5,500.00
Assessor-	
Wages	8,964.00
County tax roll service	1,018.80
Printing and other costs	2,519.77
Total Assessor	12,502.57
Attorney-	
Contracted services	6,616.10
Elections	
Salaries	1,716.68
Supplies and other costs	
Supplies and other costs	2,237.48
Total Elections	3,954.16
Board of Review-	
Fees	286.00
Other costs	801.95
Total board of review	1,087.95

## GENERAL FUND DETAIL OF EXPENDITURES (Continued) Year Ended June 30, 2008

## EXPENDITURES (CONT.): GENERAL GOVERNMENT (CONT.):

Treasurer-		
Salaries	\$	37,529.09
Fringes and taxes		0.00
Office supplies		4,663.27
Meetings		608.29
Supplies and other	_	3,632.95
Total Treasurer		46,433.60
City Hall and Grounds-		
Contractual services		3,113.55
Miscellaneous		0.00
Supplies		275.36
Office		423.00
Cleaning		3,051.30
Insurance		0.00
Utilities		9,049.99
Repairs and maintenance		3,294.48
Telephone		3,759.05
Other costs	-	667.65
Total City Hall	_	23,634.38
Total General Government		156,555.31
PUBLIC SAFETY:		
Fire Department-		
Salaries		31,193.42
Hydrant rental		15,350.00
Supplies		987.49
Contracted serivces		510.00
Communications		1,609.56
Insurance		500.00
Education and training		1,559.69
Gas and oil		2,642.92
Utilities		5,419.46
Vehicle maintenance		3,860.92
Volunteer dept		3,393.77
Maintenance and repairs		4,812.78
Other	_	755.86

72,595.87

**Total Fire Department** 

## GENERAL FUND DETAIL OF EXPENDITURES (Continued) Year Ended June 30, 2008

### EXPENDITURES (CONT.): PUBLIC SAFETY (CONT.)

Police-		
Salaries	\$	71,974.32
Fringes and taxes	•	0.00
Office		17.45
Gas and oil		4,900.75
Dues and memberships		250.00
Supplies		272.40
Uniforms		1,131.82
Legal		2,074.50
Telephone		516.62
Training		997.52
Contractual services		3,161.00
Vehicle maint.		3,066.22
Other	_	1,189.18
Total Police		89,551.78
Building Inspection Department		
Supplies		241.18
Contracted services		10,506.13
Dues and memberships		0.00
Education and training	_	0.00
Total Building Inspection Department	_	10,747.31
Total Public Safety		172,894.96
COMMUNITY AND ECONOMIC DEVELOPMENT		
Planning and Zoning-		
Contracted services and supplies		18,596.29
PUBLIC WORKS		
Department of Public Works-		
Salaries		52,385.74
Supplies		1,461.27
Uniforms		444.43
Misc		0.00
Gas and oil		8,834.33
Grounds maintenance		5,170.66
Refuse		1,712.92
Telephone		2,811.79
Utilities		14,557.61
Vehicle maintenance		4,957.35
Building maintenance		19,894.12
Other maintenance Other		4,010.57
Otrier	_	437.18
Total DPW		116,677.97

## GENERAL FUND DETAIL OF EXPENDITURES (Continued) Year Ended June 30, 2008

## EXPENDITURES (CONT.): PUBLIC WORKS (CONT.)

Drains-	
Contracted services and supplies	7,860.32
Repairs and maintenance	13,915.20
Total Drains	21,775.52
Sidewalks	10,574.88
Street lighting	22,493.83
Total Public Works	171,522.20
RECREATION AND CULTURAL:	
Parks and Recreation-	
Wages	18,518.89
Fringes and taxes	1,423.51
Utilities	6,940.30
Repairs and maintenance	2,885.32
Concessions	1,122.77
Supplies and other	2,837.42
Total Recreation and Cultural	33,728.21
OTHER:	
Insurance and bonds	28,146.00
Employee benefits	78,006.48
Employer's share of retirement	14,454.51
Employer's share of FICA	20,712.34
Total Other	141,319.33
CAPITAL OUTLAY:	
General government	22,468.50
Public safety	1,079.66
Public works	21,675.00
Total Capital Outlay	45,223.16
OTHER FINANCING USES:	
Transfer to other funds	3,393.77
Total Expenditures and Other Financing Uses	\$ 743,233.23

## BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS June 30, 2008

Fire	
Replacement Recreation	<b>-</b>
Fund Fund	Total
ASSETS:	
Current Assets:	00 004 04
Cash and Certificate of Deposit \$ 153,364.75 \$ 10,619.56 \$ 1  Due from other funds 0.00 0.00	63,984.31 0.00
Taxes receivable 36.00 8.99	44.99
1 axes receivable	44.99
Total Assets 153,400.75 10,628.55 1	64,029.30
<del></del> _ <del></del>	
<u>LIABILITIES:</u>	
Liabilities:	
Accounts Payable 38.20 1,175.00	1,213.20
Due to TIFA 40,000.00 0.00	40,000.00
Total Liabilities 40,038.20 1,175.00	41,213.20
10tal Elabilities 40,030.20 1,175.00	41,213.20
FUND BALANCES:	
Reserved for prepaid expenditures 0.00 0.00	0.00
	22,816.10
Total Fund Balances113,362.559,453.551	22,816.10
Total Liabilities and Fund Balances \$153,400.75 \$10,628.55 \$1	64,029.30

## NONMAJOR GOVERNMENT FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE Year Ended June 30, 2008

	_	Specia	Total			
		Fire Replacement Fund		Recreation Fund		Nonmajor Government Funds
REVENUES: Property taxes State revenue sharing Contributions from other units Charges for services Interest Rental	\$	32,869.88 1,137.58 0.00 1,620.94 6,313.31 0.00	\$	8,261.18 471.92 0.00 0.00 24.76 0.00	\$	41,131.06 1,609.50 0.00 1,620.94 6,338.07 0.00
Other Revenue		0.00	,	2,519.64		2,519.64
Total Revenues		41,941.71		11,277.50		53,219.21
EXPENDITURES: Public safety Public works Community and economic development Recreation and culture Capital outlay Debt service: Principal Interest		8,697.57 0.00 0.00 0.00 2,992.35 0.00 0.00		0.00 0.00 0.00 7,273.37 0.00 0.00		8,697.57 0.00 0.00 7,273.37 2,992.35 0.00 0.00
Total Expenditures		11,689.92		7,273.37		18,963.29
OTHER FINANCING SOURCES (USES): Transfer from other funds Transfer to other funds Net Other Financing Sources (Uses)		3,393.77 0.00 3,393.77	·	0.00 0.00		3,393.77 0.00 3,393.77
NET CHANGE IN FUND BALANCE	•	33,645.56		4,004.13		37,649.69
FUND BALANCE - BEGINNING OF YEAR		79,716.99	,	5,449.42		85,166.41
FUND BALANCE - END OF YEAR	\$	113,362.55	\$	9,453.55	\$	122,816.10

## FIDUCIARY FUNDS - AGENCY FUNDS COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES $\underline{\text{June 30, 2008}}$

PAYROLL WITHHOLDING FUND	-	Beginning Balance		Additions		Deductions		Ending Balance
Assets: Cash	\$	31,482.23	\$	401,123.85	\$	400,863.49	\$	31,742.59
04511	Ψ.	01,402.20	Ψ	401,120.00	Ψ	400,000.40	Ψ.	01,142.00
Total Assets	:	31,482.23		401,123.85	;	400,863.49	=	31,742.59
Liabilities:								
Withholding taxes payable		2,282.23		401,123.85		403,406.08		0.00
Advance payable to other funds		29,200.00		2,542.59	•	0.00	-	31,742.59
Total Liabilities	\$	31,482.23	\$	403,666.44	\$	403,406.08	\$	31,742.59
TAX FUND								
Assets:								
Cash	\$	5,024.23	\$	2,027,296.60	\$	2,027,351.51	\$	4,969.32
Total Assets	:	5,024.23		2,027,296.60	;	2,027,351.51	=	4,969.32
Liabilities:								
Due to other funds		(30.68)		391,154.40		391,024.79		98.93
Due to component unit		0.00		352,196.55		352,196.55		0.00
Advance payable to other funds		5,000.00		0.00		0.00		5,000.00
Due to other governmental units		0.00		1,372,508.29		1,372,508.29	-	0.00
Total Liabilities	\$	4,969.32	\$	2,115,859.24	\$	2,115,729.63	\$	5,098.93
TOTAL AGENCY FUNDS								
Assets:								
Cash	\$	36,506.46		2,428,420.45	\$	2,428,215.00	\$	36,711.91
Total Assets	:	36,506.46		2,428,420.45	:	2,428,215.00	=	36,711.91
Liabilities:								
Accounts payable and accrued expenses		2,282.23		401,123.85		403,406.08		0.00
Advance payable to other funds		34,200.00		2,542.59		0.00		36,742.59
Due to other funds		(30.68)		391,154.40		391,024.79		98.93
Due to other governmental units		0.00		1,372,508.29	,	1,372,508.29	-	0.00
Total Liabilities	\$	36,451.55	\$	2,167,329.13	\$	2,166,939.16	\$	36,841.52

#### COMPONENT UNIT TIFA Fund SCHEDULE OF INDEBTEDNESS June 30, 2008

TYPE OF ISSUE: General Obligation Bond

2004 Tax increment Bonds INTEREST RATE: 4.2%

TOTAL AUTHORIZED ISSUE: 600,000

	A	April 1		October 1	
Fiscal Year	Principal		Interest	Interest Only	Total
2008	\$ -	\$	-	9,450	9,450
2009	75,000		7,875	7,875	90,750
2010	75,000		6,300	6,300	87,600
2011	75,000		4,725	4,725	84,450
2012	75,000		3,150	3,150	81,300
2013	75,000		1,575	1,575	78,150
	\$ 375,000	\$	23,625	\$ 33,075	\$ 431,700

### 1991 WATER SUPPLY SYSTEM BOND WATER FUND SCHEDULE OF INDEBTEDNESS June 30, 2008

TYPE OF ISSUE: Revenue Bonds

PURPOSE OF ISSUE: Water Supply System

INTEREST RATE: 7.05 to 7.2%

ORIGINAL ISSUE: 525,000

<u>Date</u>	_	Principal	Interest	Totals
9/1/2008 9/1/2009 9/1/2010	\$	40,000 45,000 45,000	\$ 7,910 4,860 1,620	\$ 47,910 49,860 46,620
	\$	130,000	\$ 14,390	\$ 144,390

### 1990 NORTHWEST UTILITIES PROJECT BONDS SEWER FUND SCHEDULE OF INDEBTEDNESS June 30, 2008

TYPE OF ISSUE: Revenue Bonds

PURPOSE OF ISSUE: Sewer System Improvements

INTEREST RATE: 5.5% ORIGINAL ISSUE: 307,890

<u>Date</u>	Principal	Interest	Totals
5/1/2009 5/1/2010	\$ 27,990 23,709	\$ 3,207 1,716	\$ 31,197 25,425
	\$ 51,699	\$ 4,923	\$ 56,622

# COMPONENT UNIT TIFA FUND SCHEDULE OF INDEBTEDNESS June 30, 2008

TYPE OF ISSUE: Strategic Loan -1991 Water Supply System Bond

PURPOSE OF ISSUE:
INTEREST RATE: 0.0%
ORIGINAL ISSUE: 369,326

<u>Date</u>		Principal		Interest	Totals
9/1/2008	\$	9,233.15	\$	0	9,233.15
12/1/2008	Ψ	9,233.15	Ψ	0	9,233.15
3/1/2009		9,233.15		0	9,233.15
6/1/2009		9,233.15		0	9,233.15
9/1/2009		9,233.15		0	9,233.15
12/1/2009		9,233.15		0	9,233.15
3/1/2010		9,233.15		0	9,233.15
6/1/2010		9,233.15		0	9,233.15
9/1/2010		9,233.15		0	9,233.15
12/1/2010		9,233.15		0	9,233.15
3/1/2011		9,233.15		0	9,233.15
6/1/2011		9,233.15		0	9,233.15
9/1/2011		9,233.15		0	9,233.15
12/1/2011		9,233.15		0	9,233.15
3/1/2012		9,233.15		0	9,233.15
6/1/2012		9,233.15		0	9,233.15
9/1/2012		9,233.15		0	9,233.15
12/1/2012		9,233.15		0	9,233.15
3/1/2013		9,233.15		0	9,233.15
6/1/2013		9,233.15		0	9,233.15
9/1/2013		9,233.15		0	9,233.15
12/1/2013		9,233.15		0	9,233.15
3/1/2014		9,233.15		0	9,233.15
6/1/2014		9,233.15		0	9,233.15
9/1/2014		9,233.15		0	9,233.15
12/1/2014		9,233.15		0	9,233.15
3/1/2015		9,233.15		0	9,233.15
6/1/2015		9,233.15		0	9,233.15
9/1/2015		9,233.15		0	9,233.15
12/1/2015		9,233.15		0	9,233.15
3/1/2016		9,233.15		0	9,233.15
6/1/2016		9,233.15		0	9,233.15
	\$	295,460.80	\$	0	\$ 295,460.80

## COMPONENT UNIT - TIFA RECONCILIATION OF BALANCE SHEET TO STATEMENT OF NET ASSETS June 30, 2008

FUND BALANCES ON BALANCE SHEET
--------------------------------

Amounts reported for governmental activities in the Statement of Net Assets are different because -

Capital assets used in governmental activities are not financial resources and therefore are not reported in the Governmental Funds Balance Sheet:

Capital assets at cost 985,611.96 Accumulated depreciation (61,501.54)

Long-term liabilities are not due and payable in the current period and therefore are not reported in the Governmental Funds notes payable

(670,460.80)

483,149.98

\$

TOTAL NET ASSETS - COMPONENT UNIT \$ 736,799.60

# COMPONENT UNIT - TIFA RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO STATEMENT OF ACTIVITIES Year Ended June 30, 2008

#### NET CHANGE IN FUND BALANCE

\$ 157,235.73

Amounts reported for governmental activities in the Statement of Activities are different because -

Governmental Funds report capital outlays as expenditures while in the Statement of Activities, these costs are allocated over their estimated lives as depreciation expense.

Depreciation expense (20,800.63)
Capital asset purchases capitalized 4,103.06

Repayment of debt principal is an expenditure in the Governmental Funds, the repayment does not have an effect in the Statement of Activities but does reduce the debt balance in the Statement of Net Assets.

Principal payments on long term debt 111,932.60

CHANGE IN NET ASSETS - COMPONENT UNIT ACTIVITIES \$ 252,470.76

### Quast, Janke and Company, P.C.

Certified Public Accountants

1010 N. JOHNSON STREET BAY CITY, MICHIGAN 48708 Phone: (989) 892-4549 Fax: (989) 892-4030

Timothy J. Quast, C.P.A. Mark G. Janke, C.P.A. Ned E. Kleinke, C.P.A. David G. Gwizdala. C.P.A.

Members: American Institute of C.P.A.'s Michigan Association of C.P.A.'s

REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON
AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

October 24, 2008

To the City Council The City of Zilwaukee Saginaw County Zilwaukee, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of the City of Zilwaukee as of and for the year ended June 30, 2008, which collectively comprise the City of Zilwaukee's basic financial statements and have issued our report thereon dated October 24, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

### Internal Control over Financial Reporting

In planning and performing our audit, we considered City of Zilwaukee's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Zilwaukee's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the City's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the City's financial statements that is more than inconsequential will not be prevented or detected by the City's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the City's internal control.

City of Zilwaukee October 24, 2008 Page 2

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Zilwaukee's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management, City Council, others within the entity, and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specific parties.

QUAST, JANKE AND COMPANY

Certified Public Accountants, P.C.

Just, Jank and Company